



National Certification *of* Educational Diagnosticians

EXAM RE-TAKE APPLICATION

NATIONAL CERTIFICATION EXAMINATION
LEADING TO THE CREDENTIAL OF

NATIONALLY CERTIFIED

EDUCATIONAL DIAGNOSTICIAN (NCED) CREDENTIAL

This document includes a total of 3 pages.

The National Certification of Educational Diagnosticians Board has established an application for previously-approved applicants who need to re-take the examination.

Who is Eligible for the NCED Exam Re-take?

Only one group of individuals qualifies for an NCED exam re-take:

- ▶ Applicants who were previously-approved, who sat for the NCED exam within the last 18 months, but who did not receive a passing score on the exam.

What is the Process?

In order to be eligible to re-take the NCED examination leading to national certification, you must submit the following:

- ▶ A copy of your state license/certificate; and
- ▶ Documentation of current membership in the Council of Exceptional Children (CEC) and the Council of Educational Diagnostics Services (CEDs)—Do not submit original membership card; a copy of your card will suffice or receipt showing current membership dues.
- ▶ Application fee in the amount of \$100.00. Make check/money order payable to NCED Board.

How are Application Materials Submitted?

- ▶ An electronic copy of the documents may be sent to nced.exam@gmail.com, sent no later than 20 days prior to the exam date.

- ▶ A hard copy of documents may be sent to the following address, post marked no later than 20 days prior to the exam date.

Renee Kwiatek
NCED Exam
1331 Trailwood Village Dr.
Kingwood TX 77339

NOTE: If this application is more than 18 months after the applicant last took the exam, the applicant must go through the regular application process.

APPLICANT CONTACT INFORMATION

To be completed by Applicant.

Exam Location (from Web site): _____ Exam Date: _____

Name: _____

Address/City/State/Zip: _____

Phone: (h) _____ (w) _____ (c) _____

Email address (permanent or home, not work): _____

Do you need accommodations due to an existing disability? If so please listed needed accommodations and attach supporting documentation to this application.

Please read and sign the following statement:

I certify that the accompanying documents are true, valid, and represent fair evidence of my professional background and experience. I agree to abide but the 80 percent accuracy score set as the minimum, passing cutoff score for the national examination. Further, I certify that I have read the By-laws and Code of Ethics posted on the NCED Web site (www.ncedonline.com). I have also read the Advanced Common Core Standards for Educational Diagnosticians posted on the NCED Web site, and agree to abide by all posted standards.

Signed: _____ Date: _____

Applicant must include this form with other application materials and mail completed form to: